

**Havana Public Library District
Board of Trustees Regular Meeting
Thursday, May 12, 2022 at 4:45 p.m.
Library Annex at 118 S. Plum**

MINUTES

- I. Call to Order - Meeting called to order by Mark McGrew at 4:45pm.
- II. Roll Call - Mark McGrew, Mary Ellen Simpson, Jan Hurley, Vanessa Hall-Bennett and Amanda Zueck. Marty Balbinot, Mary Layton and Stephanie Howerter are out.
- III. President's Report - None
- IV. Secretary's Report: approval of minutes as received or corrected
 - a. Minutes from regular meeting, April 14, 2022 - Mary Ellen motions for approval, Jan Hurley seconds, passed unanimously.
- V. Correspondence, communications, and public comment - none
- VI. Treasurer's Report
 - a. Monthly budget report and review of bills payable April 2022 - Amanda motions bills to be paid and report approved, Jan seconds, passed unanimously.
- VII. Librarian's (Vanessa Hall-Bennett) report - called Hernan's again, we are on the list they are very busy. Received a very generous donation from Wesley Webb and it is going to Summer Reading.
- VIII. Unfinished Business - none
- IX. New Business
 - a. Summer Reading Programming - planning now, mostly paid by donation, soft open first week.
 - b. Empty Trustee Seat & HB 5283 - Library Board Vacancies & Treasurer
Appointments will need to be filled in a certain amount of time or be appointed by the state.
 - c. Foundation Book Sale at Oktoberfest - Will be Sept 9, 10 & 11. No staff selling, foundation members and volunteers will be needed.
 - d. First half year review of the closed session minutes (5 ILCS 120/2.06) - Jan, Amanda seconds, passed unanimously.
- X. Public Comment - None
- XI. Adjournment - Amanda motion for adjournment, Mary Ellen seconds, passed unanimously. Adjourned at 5:55pm.