

Havana Public Library District  
Board of Trustees Special Meeting  
Thursday, February 24, 2022 at 3:00 p.m.  
Library Annex at 118 S. Plum

Acting Secretary: Jan Hurley  
Notes taken by: Vanessa Hall-Bennett

MINUTES

I. Call to Order – Meeting Called to order by Mark McGrew at 3:05 pm

II. Roll Call – Board members Mark McGrew, Mary Layton, Jan Hurley, Stephanie Howerter.  
Staff Members Vanessa Hall-Bennett, Marty Balbinot.

III. New Business

a. Annual Financial Report (Comptroller’s Report): motion to approve as written made by Jan Hurley, seconded by Stephanie Howerter, passed unanimously.

b. Pandemic Policy: no voting action. General discussion of policy; it was noted that the language regarding masking is flexible.

c. Unattended Children Policy: motion to revert to pre-pandemic policy made by Mary Layton, seconded by Stephanie Howerter, passed unanimously.

d. Disruptive Patron Policy: motion to revert to pre-pandemic policy made by Mary Layton, seconded by Jan Hurley, passed unanimously.

e. COVID Policy for Patrons: motion to revoke policy made by Jan Hurley, seconded by Stephanie Howerter, passed unanimously.

f. Meeting Room Policy: motion to resume rental of Meeting Rooms made by Mary Layton, seconded by Jan Hurley, passed unanimously.

IX. Public Comment: none

X. Adjournment: motion to adjourn made by Stephanie Howerter, seconded by Jan Hurley, passed unanimously. Meeting adjourned at 3:19 p.m.